



Purpose

De La Salle College aims to provide driver education and interactive driver safety programs for our students. Many of our students hold a Learner's Permit or Probationary Licence. It is therefore essential that the College, in conjunction with VicRoads, the Transport Accident Commission (TAC), Victoria Police, and most importantly parents/guardians/carers, help educate our students about road safe practices.

De La Salle College is committed to preparing our students for driving by:

- Increasing road safety knowledge and awareness in the appropriate year levels;
- Educating about road safety and how to minimise risk-taking behaviour when driving;
- Providing explicit guidelines they are expected to observe while driving to and from school;
- Supporting parents/guardians/carers in helping their son prepare for the driving experience.

Aim of the Policy

This Policy aims to:

- promote safe driving as a civic responsibility
- encourage students and parents/guardians/carers to work in partnership
- educate students to be able to identify the consequences of their actions
- use age-appropriate and current best practice, linking with community agencies

De La Salle College will ensure that accurate records of drivers are kept and made available through the Student Management System, Synergetic. Students and parents/guardians/carers are made explicitly aware of the conditions associated with the privilege of students driving to and from school. Likewise, students are aware of the dangers of irresponsible behaviour and issue consequences should students abuse their driving privileges.

Guidelines

Any student that holds a valid Victorian licence who intends to drive to school, both on a regular basis or occasionally, must comply with the Student Safe Driving Policy and is required to complete a Student Safe Driving Acknowledgement form including parent/guardian/carer permission.

School Requirements

It is important that all students and their parents/guardians/carers are aware of these risks and the type of behaviour that the College expects from student drivers.

- Students are required to adhere to all road rules and drive in a safe and responsible manner;
- Students are only to use their car for travelling to and from school (NB: students are not permitted, under any circumstances, to drive from the college grounds during the day to other venues, such as excursions, College sporting carnivals and ACC sport);
- Student licence details and car make and registration must be recorded on the College Student Management System, Synergetic;
- Students are not to park in the Kinnoull College car park or Northbrook Avenue;
- Students are not permitted to leave the College grounds at any time to move their car due to parking restrictions;
- Students are not permitted to carry other students as passengers to and from school without the written permission of their parent/guardian/carer and the passenger's parent/guardian/carer. The College has a policy that, no more than one peer aged passenger should travel with the driver, in line with Graduated Licensing System (GLS) peer passenger restrictions. The GLS condition requires all P1 drivers carry no more than one peer passengers (aged 16-22 years). Peers do not include siblings. This condition does not apply when a fully licenced driver is sitting in the front passenger seat;

- Students are required to notify the College of any passenger who may be travelling with them to and from school;
- Student drivers, a parent/guardian/carer and, if relevant, the parent/guardian of any passenger, must sign the Student Safe Driving Acknowledgement Form.

NB: Appropriate sanctions will apply where students fail to meet these obligations. Any unsafe driving behaviour or breaches of road rules will be reported to the police.

Student Expectations

The success of De La Salle College Student Safe Driving Policy depends on the commitment of all De La Salle College students.

To make the Student Safe Driving Policy work, students are expected to:

- Comply with the Student Safe Driving Policy;
- Follow the advice given in the Student Safe Driving Policy and abide by the appropriate road laws;
- Avoid risk-taking when driving;
- Ensure they are fit to drive a vehicle;
- Hold a current and valid licence to drive a motor car in Victoria;
- Carry their current and valid licence with them at all times whilst driving.

Students are required to acknowledge that they agree to adhere to the De La Salle College Student Safe Driving Policy, by signing the Safe Driving Policy Acknowledgement Form. This form will only be considered complete with the relevant parent/guardian/carer signatures. Under the Occupational Health and Safety Act, De La Salle College must obtain proof to ensure students are qualified to drive prior to allowing students to drive to school. For this reason, students are asked to provide a photocopy of their driver's licence.

Ensuring Student Privacy

De La Salle College respects the privacy of all students and families and undertakes to collect personal information in accordance with the transport Accident Act 1986 and the Information Privacy Act 2000.

Once students have provided their House Coordinator with an appropriately signed Safe Driving Acknowledgement Form, permission and a photocopy of their driver's licence, House Coordinators will update the student's details on the Student Management System, Synergetic.

Student Checklist

Students are reminded to take the following actions

1. Read the Student Safe Driving Policy;
2. Sign the Safe Driving Acknowledgement Form;
3. Collect the relevant parent/guardian/carer signatures;
4. Photocopy your driver's licence;
5. Pass all of the required documentation onto your House Coordinator.

Related Policies

Student Code of Conduct

Approval

Responsible officer:	Deputy Principal – Students
Approval body:	Executive Team
Approval date:	20 May 2024
Previous approval:	4 November 2020
Next scheduled review:	May 2027



Student Safe Driving Policy Acknowledgement Form

The success of De La Salle College Student Safe Driving Policy depends on the commitment of all De La Salle College students.

To make it work, please ensure that you:

- comply with the policy;
- follow the advice given in the policy and abide by the appropriate road laws;
- avoid risk-taking when driving;
- are fit to drive a vehicle;
- hold a current and valid licence to drive a motor car in Victoria;
- carry your current and valid licence with you at all times whilst driving.

This form asks you to acknowledge that you have read and agree to adhere to the De La Salle College Student Safe Driving Policy (2024). It also asks you to confirm that you are licenced to drive a motor car in Victoria.

I, _____ have read and agree to adhere to the De La Salle College Student Safe Driving Policy.

Vehicle Registration: _____ **Vehicle Type:** _____

Student Signature: _____ **Date:** _____

Parent/Guardian/Carer Signature: _____ **Date:** _____

Ensuring Student Privacy

Under the Occupational Health and Safety Act, De La Salle College must obtain proof to ensure you are qualified to drive prior to allowing you to drive to school. For this reason you have been asked to provide a photocopy of your drivers licence.

De La Salle College respects your privacy and undertakes to use your personal information in accordance with the transport Accident Act 1986 and the Information Privacy Act 2000.

Once you have provided your House Coordinator with your signed Student Safe Driving Policy Acknowledgement Form and a photocopy of your drivers licence, your House Coordinator will update your Synergetic record. Students are not permitted to park on college grounds.

Student Checklist

Have you taken the following actions?

- ☐ Read the Student Safe Driving Policy
- ☐ Signed the Student Safe Driving Policy Acknowledgement Form
- ☐ Collected your parent/guardian/carers signature
- ☐ Photocopied your driver's licence
- ☐ Passed all of the documentation above onto your House Coordinator